एम.एस.एम.ई विकास संस्थान भारत सरकार सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय 111 व 112 बी टी रोड, कोलकाता-700108



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No. 1852(5)/D-32014/1/15-16 (Dir)

Date: 07/01/2021

## **OFFICE ORDER**

In continuation of earlier order/orders on work allocation, the following work are entrusted to Shri Bipul De, Asstt. Director & Shri Tapas Roy, Investigator.

- 1) Public Procurement Policy.
- 2) SLVDP & NLVDP Coordination.
- 3) Liaisoning with CPSUs.
- Delayed payment related issues.

Shri S. K. Sen, Asstt. Director is looking after the above work and will continue to do so till his superannuation. Shri Dey & Shri Roy will coordinate with Shri Sen, so that they become familiar with the present work procedure, all related soft & hard files, data-base etc. Shri Sen is advised to work with the above officers as a Team till his superannuation and handing over the baton to the team for smooth functioning of the above function.

This issues with the approval of Director I/c.

To:

- 1) S/Shri S. K. Sen, AD, MSME-DI, Kol.
- 2) Bipul De, AD, MSME-DI, Kol.
- 3) Tapas Roy, Inv., MSME-DI, Kol.

Dy. Director For Director I/c.

Copy for information to:

- 1) Smt. Rina Chakraborty, El Division, MSME-DI, Kol.
- 2) Shri Rajesh Bhattacharya, Senet Division, MSME-DI, Kol.

For Director I/c.